

HOW-TO-GUIDE FOR RESEARCHERS

STEP 1

Develop a detailed experiment protocol-be as specific as possible. Include the following details:

- What crop and what is the scope of the work?
- Target temperature range and if the project needs supplemental lighting.
- What size/type of pot and how many will be needed? (See the supply list for more information on pots.) How many times will you repeat the experiment?
- What type of media will you be using? Potting mix, field soil or a custom blend?
- Will you need applications of fertilizer(s)? If so, what kind and how often?
- Will there be any kind of pesticide restrictions with your project?

**Note - Projects are placed on a first come, first served basis. We assign space based on crop, cultural needs and by the scope of the work for a set period of time. We do not just assign a space to a professor.*

STEP 2

Meet with the station director to discuss the proposed research plan and discuss assignment of work details. This information will be necessary on the formal request.

Jane Farr - Director Research & Ext. Plant Science Research Center
75 Woodfield Dr. Auburn University, AL 36849
Email hoehaje@auburn.edu Office 334-844-4403 Mobile 334-321-8525

STEP 3

If we agree on the research plan and the work can be supported by the experiment station, submit the formal request for space. <https://sites.auburn.edu/academic/ag/research/experiments/Pages/request.aspx> You will receive a confirmation email when the station director and the outlying unit's director have approved the work. No work may begin until all approvals are received.

**Note - You will need to use your AU credentials to log in to the system. If you are a new user or are having trouble logging in, contact June Shin jzs0015@auburn.edu*

STEP 4

Attend Worker Protection Standards (WPS) training at the PSRC complex conference room and receive Banner card access to the facility. Email hoehaje@auburn.edu to schedule the training and request after-hours access to the building/greenhouse. Per EPA, Worker Protection Standards training must be given yearly to anyone that works in an area where pesticides are sprayed routinely.

STEP 5

Follow up with PSRC Director. Once the request is formally approved, send a message to hoehaje@auburn.edu to request and reserve a planting date.

STEP 6

Arrive on your planting date on time, with all necessary supplies and be prepared to get started! We will show you how to run/load the mixer, the easiest ways to fill pots etc.

CONTACT

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